

➔➔➔ **Sample Only** ←←←

Refer to AmeriCorps regulations and provisions to ensure your compliance

[NOTE: THIS SAMPLE IS NOT APPROVED BY CNCS]



**AmeriCorps**

**Member Eligibility Verification Form**

See 45 CFR §2522.200 (c, d, and e) Participant Eligibility Requirements

Member Name: \_\_\_\_\_

MyAmeriCorps Enrollment Date: \_\_\_\_\_ Date notified as not verified: \_\_\_\_\_

Date requested documentation (from member): \_\_\_\_\_

Date received documentation (from member): \_\_\_\_\_

Date document sent to National Service Hotline: \_\_\_\_\_

Any **one** (1) of these listed documents is adequate verification of eligibility. A social security card is not adequate documentation to confirm citizenship or resident alien status.

Proof of Eligibility	
<input type="checkbox"/>	Birth Certificate from one of the 50 states, the District of Columbia, Puerto Rico, Guam, the U.S. Virgin Islands, American Samoa, or the Northern Mariana Islands
<input type="checkbox"/>	Valid U.S. Passport issued to the individual as a U.S. citizen
<input type="checkbox"/>	U.S. Department of State Form FS-240, Report of Birth Abroad of a Citizen of the USA
<input type="checkbox"/>	U.S. Department of State Form FS-545, Certification of Birth Abroad
<input type="checkbox"/>	U.S. Department of State Form DS-1350, Certification of Report of Birth
<input type="checkbox"/>	Certificate of U.S. Naturalization (Form N-550 or N-570)
<input type="checkbox"/>	Certificate of U.S. Citizenship (Form N-560 or N-561)
<input type="checkbox"/>	Permanent Resident Card (Form I-551)
<input type="checkbox"/>	Alien Registration Card Receipt (Form I-551)
<input type="checkbox"/>	A passport indicating that U.S. Citizenship & Immigration Services (USCIS) has approved it as a temporary evidence of lawful admission for permanent residence
<input type="checkbox"/>	An Arrival-Departure Record (Form I-94) indicating that the USCIS has approved it as a temporary evidence of lawful admission for permanent residence
<input type="checkbox"/>	Other – If one of the above primary documents is not available, the program must obtain written approval from the Corporation for National and Community Service that other documentation is sufficient to demonstrate the individual’s status as a U.S. citizen, U.S. national, or lawful permanent resident. Retain approval from CNCS in the member file.

Document Identification Number (if applicable): \_\_\_\_\_

Member determined as:  Eligible, can serve  Not Eligible, cannot serve

Date MyAmeriCorps updated: \_\_\_\_\_

By signing below I certify that I have reviewed the above checked document and believe it to be an authentic original document.

\_\_\_\_\_  
Signature of Authorized Program Official

\_\_\_\_\_  
Date