

DELTA SERVICE CORPS HOST.SITES

SAMPLE

ELIGIBILITYREQUIREMENTS

Host sites must:

- Be non-profit 501 (c)3 or public agencies.
- Provide opportunities for corps members to perform direct service that addresses either education and/or human needs in communities within the Delta regions of Arkansas, Louisiana, or Mississippi.
- Work in coalition with at least one other public or private agency, preferably both.
- Demonstrate an ability to achieve measurable outcomes.
- Not use a Delta Service Corps member to displace any paid employee providing the same or similar service at the site, including any position for which a salary was paid within the last six months.
- Not use a Delta Service Corps member to displace any current volunteers providing the same or similar services at the site.
- Not offer Delta Service Corps members a salary or wage.
- Certify that the agency is a Drug-Free workplace and in compliance with the requirements for federal grant recipients under Section 5153 through 5158 of the Anti-Drug Abuse Act of 1988.
- Offer services without regard to age, religion, disability, political affiliation, veteran status, gender, sexual orientation, race, ethnicity, or national origin.

RESPONSIBILITIES

Host sites must:

- Provide a non-federal cash match of \$2,600 to cover costs associated with the corps member's living stipend. (Note: This match is reimbursable on a pro-rated basis should the corps member not complete the scheduled term of service and not be replaced by another corps member.)
- Have liability insurance that covers the Delta Service Corps member while performing service on behalf of the agency.
- Provide corps members with an orientation and any agency-specific training they will need to carry out their assigned tasks. Orient agency staff about the Delta Service Corps and AmeriCorps and the roles and responsibilities of any corps members assigned to the agency.
- Designate an appropriate supervisor to supervise the corps member's day-to-day performance, as well as to evaluate the corps member quarterly and to approve the corps member's time sheets, service plans, and progress reports.
- Allow corps members to attend scheduled Delta Service Corps sponsored events, trainings, and service projects.
- Provide the corps member with any resources and tools needed to perform effectively.
- Provide corps members with appropriate mentoring and leadership opportunities that will enhance their professional development, including encouraging the corps member to participate on agency committees, working groups, or boards.
- Notify the Delta Service Corps in a timely manner of any problems with the corps member's performance, including failure to report to the site, unprofessional behavior, etc.

Louisiana Delta Service Corps Amencorps

Complete quarterly reports indicating the value of the in-kind services contributed by the host site on behalf of Delta Service Corps and the corps member placed at the agency.

- Attend regular meetings with the corps member and LDSC Staff at the host site.
- Maintain service records and documentation and participate in Delta Service Corps surveys, assessments, and progress reports.
- Provide projects that offer corps members a minimum of 1,700 hours of direct and meaningful service.

HOST SITE SELECTION

SAMPLE

Potential host sites must submit a written application to participate in the Delta Service Corps program. The criteria used in site selection include:

- the quality of the organization's management;
- the quality, innovation, and feasibility of the service project proposed;
- the link between the organization's proposed project and the mission of Delta Service Corps;
- the level of professional development and training that would be provided to corps members;
- the geographic proximity of the agency to other Delta Service Corps host sites;
- past performance of the organization as a Delta Service Corps host site (if applicable); and
- information gathered by Delta Service Corps staff during a visit to the agency or interview with contact person.

If selected as a host site, the agency will receive one or more Delta Service Corps members provided that there is a suitable match among available applicants. Host sites are selected on an annual basis.

If a corps member placed at a host site withdraws or is terminated during the first three months of the service year, and if a suitable training opportunity is available, Delta Service Corps will make every attempt to replace him/her. Host sites must abide by all regulations of Delta Service Corps or they may jeopardize their status as grantees.