



Toolkit Items

Tool Name: T/TA Capacity Building Resources

Definition: This is a resource listing options that provide support for community organizations to build capacity including government resources; information on corporations, foundations (e.g., Foundation Center), contacts, coalitions; grant and proposal writing; nonprofit and volunteer management; prospect research, and technical consulting options.

Purpose: This is designed for use as a T/TA reference for the community organizations (secular and faith-based). It can also be used as a starting point for where to find support for building capacity within these organizations.

Below is a list of resources for both State Commissions and community organizations (secular and faith-based) who are seeking information on building capacity. The resources available are extensive; this list should be considered a starting point.

Government Resources

| Title | Purpose | Website |
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| Catalog of Federal Domestic Assistance | This web site gives access to a database of all Federal programs available to State and local governments | www.gsa.gov/fdac |
| Corporation for National and Community Service | Latest News for CNCS | www.nationalservice.org/whatshot/notices/index.html |
| Corporation for National and Community Service | National Service in Your State | www.nationalservice.org/stateprofiles/ |
| Department of Health and Human Services (HHS) | HHS contact for their grant information | www.hhs.gov/agencies/grants.html |
| HHS Faith-Based and Community Initiatives | HHS FBCI website | www.hhs.gov/fbci |
| Department of Housing and Urban Development | Office contact for HUD and their grantees | www.hud.gov/groups/grantees.s.cfm |
| Department of Housing and Urban Development | HUD FBCI website | www.hud.gov/offices/fbci/center.cfm |
| Department of Justice | Offers funding opportunities to conduct research, to support law enforcement activities in state and local jurisdictions, to provide training and technical assistance, and to implement programs that improve the criminal justice system. | www.usdoj.gov/10grants/index.html |
| Department of Labor | Contracting and Grant program overview | www.dol.gov/oasam/grants/main.htm |
| U.S. Nonprofit Gateway | A network of links to Federal Government information services | www.nonprofit.gov |
| White House Office of Faith-Based and Community Initiatives | Main website for the White House's initiative | www.whitehouse.gov/infocus/faith-based/ |

Information about Corporations

| Title | Purpose | Website |
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| Corporate Information | Allows users to research companies, markets, countries, a country's industry, exchange rates, and top 100 countries. | www.corporateinformation.com |
| Free EDGAR | A provider of business, financial and competitive information derived from U.S. Securities and Exchange Commission data and a developer of financial and business system solutions. | www.freeedgar.com/ |
| Hoover's Online | Delivers comprehensive company, industry, and market intelligence that drives business growth | www.hoovers.com |

Foundations: Information, Contacts, Coalitions

| Title | Purpose | Website |
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| Community Foundation Locator | The site helps you locate a community foundation in your local area. The site is sponsored and maintained by the Council on Foundations. | www.communityfoundationlocator.com/search/index.cfm |
| Community Tool Box | Mission is to promote community health and development by connecting people, ideas, and resources | http://ctb.lsi.ukans.edu/ |
| Foundation Center | Provides resources about the field and access to foundations and funding opportunities through its web site and also through its subscription service. Publishes funding directories including the <i>National Guide to Funding in Religion</i> (available at their five offices and at 200 cooperating collections nationwide). | http://fdncenter.org/learn/faqs/faithbased.html http://fdncenter.org/collections/index.html |
| Grantsmart | A resource center for and about the nonprofit community including gathering data about private foundation activities of interest to grant seekers, philanthropic organizations, and individual donors. | www.grantsmart.org |
| Guidestar | National database of non-profit orgs. | www.guidestar.org |
| Independent Sector | A coalition of non-profit, foundations, and corporations strengthening not-for-profit initiative, philanthropy, and citizen action | www.independentsector.org |
| Islam On-line | Islamic reference for non-profit organizations | www.islamdir.com/links/Organizations/Charitable_non_profit_Organizations |
| Pew Charitable Trusts | Grant-making activities for several programs including Culture, Education, Environment, Health and Human Services, Public Policy, Religion, and Venture. | www.pewtrusts.com |
| The Philanthropy Roundtable | A national association of individual donor, corporate giving representatives, foundation staff and trustees, and trust / estate officers | www.philanthropyroundtable.org/ |

Prospect Research and Fundraising

| Title | Purpose | Website |
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| Charitable Choices | Learn how to register for online donations or the Combined Federal Campaign | www.charitablechoices.org |
| Foundation Center | Prospect worksheet to help focus on funders whose priorities match those of your project | fdncenter.org/funders/worksheet/index.html |
| Internet Prospector | Monthly publication mining the internet for information on prospect research | www.internet-prospector.org |
| Lamb Prospect Research Page | Links to key databases for prospect research across corporations, foundations, and private donors. | www.lambresearch.com/ |
| Prospect Research Page | Links to funding resources | www.presbyterianchurchusa.com/links/stewardship.shtml |
| Research Prospects | Guide on how to identify and approach prospects | www.researchprospects.com/homepage.html |

Grant Proposals

| Title | Purpose | Website |
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| Department of Education | See "Grants and Contracts" | www.ed.gov |
| Department of Labor: Solicitation for Grant Applications (SGA) | Application and instructions for DOL grant applications | http://wdsc.doleta.gov/sga/sga.asp |
| Elements of a Grant Proposal | Helpful tips on writing a grant proposal | www.silcom.com/~paladin/promaster.html |
| <i>Managing a Nonprofit: How to Write Winning grant Proposals, Work with a Board, and Build and fundraising Program</i> (John Riddle) | Offers an overview of essential management and fundraising tasks, and also delves briefly into marketing and use of the internet. The appendices include sample bylaws and a proposal index | www.adamsmedia.com |
| On-line Grants Databases | On-line clearing house | www.faithbasedcommunityinitiatives.org/links1.htm |
| Proposal Budgeting Basics | Online course is designed to help with the basics of developing a project budget, and it is geared for those who have general knowledge of proposal development | fdncenter.org/learn/classroom/prop_budget/index.html |
| Proposal Writing Short Course | Short course on proposal writing | fdncenter.org/learn/shortcourse/prop1.html |
| The Center on Philanthropy at Indiana University | The Fund Raising School at the Center has helped thousands of fund raising professionals around the world achieve new levels of success. At the School, we teach the history, the current issues, the art and the strategy of fund raising and philanthropy. | www.philanthropy.iupui.edu/fundschoool.htm |
| <i>The Chronicle of Philanthropy</i> | Fundraising Services Guide: A list of consultants in the area of raising funds – includes grant writing | http://philanthropy.com/fundraising/services/ |
| The Grantsmanship Center | Covers all aspects of researching grants, writing grant proposals and negotiating with funding sources | www.tgci.com |

Technical / Consulting Support

| Title | Purpose | Website |
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| About | Technical Computer Support for non-profit organizations | http://nonprofit.about.com/cs/technology/ |
| Blackbaud | Providing innovative software, service and e-solutions for the nonprofit community. | www.blackbaud.com |
| Center for the Application of Prevention Technologies | The primary mission is to bring research to practice by assisting States/ Jurisdictions and community-based organizations in the application of the latest research-based knowledge to their substance abuse prevention programs, practices, and policies. | www.captus.org |
| Nonprofit Tech | Nonprofit Tech is a 501(c)(3) technology association with nonprofit, corporate, and individual members. As a social capital venture, we offer affordable and comprehensive technological services to the nonprofit community. | www.nonprofit-tech.org |

| Title | Purpose | Website |
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| The Chronicle of Philanthropy | Fundraising Services Guide: A list of consultants in the area of raising funds – includes grant writing | http://philanthropy.com/fundraising/services/ |

Nonprofit Management and Volunteerism

| Title | Purpose | Website |
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| Alliance for Nonprofit Management | A professional association of individuals and organizations devoted to improving the management and governance capacity of nonprofits - to assist nonprofits in fulfilling their mission. | www.allianceonline.org |
| America’s Promise | To mobilize people from every sector of American life to build the character and competence of our nation's youth by fulfilling Five Promises for young people | www.americaspromise.org |
| BoardSource (formerly National Center for Nonprofit Boards) | A resource for practical information, tools and best practices, training, and leadership development for board members of nonprofit organizations worldwide | www.boardsource.org/main.htm |
| Catholic Network of Volunteer Service | Connecting full-time volunteers with Christian member programs | www.cnvs.org |
| Center for Public Justice | The Center is an independent civic education and policy research organization. It is a national civic non-profit that grounds its research, publications, training, and advocacy in a comprehensive Christian political perspective | www.cpjustice.org |
| InnoNet | A national nonprofit dedicated to building the evaluation capacity of nonprofits, so they can better serve their communities. | www.innonet.org |
| Internet Non-Profit Center | Information and advice about a broad range of non-profit topics. | www.nonprofits.org/npofaq |
| Jewish Charities On-line | A Directory of Jewish Organizations and the Services they Provide | www.j-col.com |
| Learner Resource Center | Provides a number of resources that could provide assistance in a variety of nonprofit management and leadership issues. | www.uwex.edu.li |
| Nonprofit Risk Management Center | Helps nonprofits cope with uncertainty. They offer a range of services (from technical assistance to training and consulting help) on a vast array of risk management topics (from employment practices, to internal controls and preventing child abuse). | www.nonprofitrisk.org/default.htm |
| Points of Light Foundation | A national, nonpartisan, nonprofit organization that promotes volunteerism | www.pointsoflight.org |
| Support Center Nonprofit Genie | Information and resources about the non-profit community | www.genie.org |
| United Way | Improves people's lives by mobilizing the caring power of communities. | http://national.unitedway.org/ |

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| <p>USA Freedom Corps</p> | <p>As a Coordinating Council housed at the White House and chaired by President George W. Bush, USA Freedom Corps is working to strengthen our culture of service and help find opportunities for every American to start volunteering.</p> | <p>www.usafreedomcorps.gov</p> |
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